Fleetwood Town Council

Onward to a Better Future

**Fleetwood in Bloom Committee Meeting**

**Monday 5th August 2024**

**In the Office at 122 Poulton Road at 6pm**

**Minutes**

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| **115** | **Opening of the meeting** – *Chairman*Present; Chairman Cllr C Raynor, Cllr J Martin, K Nicholson, L Harrison (CEDO), D Munro (Lengthsman)Minutes; S Munro (Assistant Clerk)  |
| **116** | **To receive apologies for absence** – *Chairman*Apologies were received and recorded for Cllr M Belshaw and Cllr Jimi KuruvakaduaNot present; Councillor Harry Swatton  |
| **117** | To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein – *Chairman***Noted and none declared** |
| **118** | To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters – *Chairman***Noted and none declared** |
| **119** | To consider and approve the minutes of the Fleetwood in Bloom Meeting, held on 5th June and for the Chairman to sign them – *All*The minutes were agreed*Approved: Cllr K Nicholson**Seconded: Cllr J Martin* |
| **120** | To remind all members to take note of the standing guidance at Appendix A (below) – *Chairman* **Noted** |
| **121** | To note the updated Budget Sheet (to be sent by email) – *All***Action**: Clerk to issue updated budget sheet by email to Committee |
| **122** | Items from previous meeting, carried forward / deferred – All* Mission statement for Facebook Page – This was provided by the CEDO and was approved by the Committee
* Bunting for Boats – The Committee discussed the structure of the bunting for the boats, along with a theme. The following was agreed;
* Fire Station – Fireman Themed
* St Nicks – Scout Themed
* Ash St – Anchor Themed
* North Euston – Lighthouse Themed
* Boating Lake – Crabs, Buckets & Spade Themed
* Log Cabin – Beach Hut Themed
* House Time – Rabbit Themed
* It was agreed that the boats, would be a project within themselves towards the end of this year, as it would be a good opportunity for JM & DM to remove plants and soil (JM) and for the boats to be sanded and repainted before fresh plants are added.
* Hanging basket structure – It was agreed that the structure itself would be removed (by DM if possible) due to the rotting condition that is in. CR will look at sourcing new metal structure flowers**ACTION**: DM to review structure, and if possible, remove. Update / feedback to be given to CR

**ACTION**: CR to source new metal flower structures and prices. |
| **123** | Items for Discussion:* Agreeing a budget for paint for the railings at the community park on Blakiston Street – JM, once has knowledge of the budget, will contact John and the Payback Team to discuss further painting.

**ACTION:** JM to update at next meeting* Discussing the tree areas on Upper Lune Street and setting a budget for planting the areas – In relation to what can be planted, it was agreed to wait until we know what we can buy; in the interim, JM will email Phil Gooden to get an update as to timescales for when the planting can start.**DEFFERED** (Budget spend)**ACTION**: JM to email Phil Gooden
* Fleetwood in Bloom Awards – Until JM gets further details, the Committee was unable to finalise plans, however, it is suggested that approximately 6 tickets were purchased and CR, JM, KN, DM went; LH could attend if needed.**ACTION:** JM to get more info, including date and venue and update at next meeting
* Discuss and agree a small budget for alley makeovers – JM suggested a budget of £150. Due to the small amount requested, this was approved, without waiting for the finance record.**AGREED**
* Discuss new planters along area at North Euston / old Pier -
* Painting the planters in line with Tram Sunday 40th Anniversary for next year – DM suggested that in line with the anniversary next year, the planters at Fleetwood Ferry and Fisherman’s Walk, could be painted (in the run up to the main event) the colours of the original trams, cream and light green. It was suggested that bunting could be used also.

**AGREED** * Discussing the summer bedding display for next year (100 years of Fleetwood Rotary and 40 years of Tram Sunday in 2025) – To tie in with the two big celebrations within Fleetwood next year, the following was proposed;
* Pharos Area – Gold, Blue and Purple (Rotary colours)
* Lord Street – Red, White and Blue
* Fisherman’s Walk & Fleetwood Ferry – Cream and light green (Tram Sunday)

**AGREED*** The U Wombles and equipment – JM is looking to source some cleaning items / equipment to try and keep on top of this ‘route’ (from commemorative stone, through Fisherman’s Walk, up to Fleetwood Ferry. Pricing for equipment to be sourced, then reviewed in line with budget. JM, has informed Ruth Duffy (Wyre Councillor) that FIB won’t be paying for paint**ACTION:** JM to source quotes for equipment
* A plan for school engagement – JM advised the meeting of her plan for 5 new schools, where members of the committee will go in, and work with the younger kids around planting, different plants etc. Schools involved with relevant committee members are,
* Cardinal Allen – Jayne Martin
* St Marys – Karen Nicholson
* Larkholme – Jimi Kuruvakadua
* Shakespeare – Harry Swatton
* St Wulstan’s & St Edmund’s Catholic Academy – Cheryl Raynor and Lauren Harrison
* LH asked if Charles Saer Primary could be included as she has a good relationship with them. **ACTION**: LH to contact CSP**ACTION**: JM to issue detailed plans to all around delivery of sessions
* Replacing the hanging basket structure with big flowers
* How to grow FIB for 2025 – A fuller discussion is required at the next meeting**DEFERRED**
* Discuss funding FIB craft sessions at Glazey Days – JM shared a vision board relating to flowers being displayed in shops windows throughout town. Until prices and more information can be obtained, it was agreed to defer until the next meeting.**DEFERRED**
* Possible sale of large water butt (creation of more space in garage for FIB storage) – After a discussion as to what is the best option it was agreed to defer to the next meeting **DEFERRED**
* Plaque needed for friendship area at Pharos Lighthouse – JM suggested that as an acknowledgement of 60 years of RHS, a plaque could be sourced and placed on one of the planters.**ACTION:** JM to get price and update at next meeting
* Funding a friendship bench at Larkholme precinct – JM shared a vision board with ideas for a new bench. It was suggested a budget of £500**ACTION**: JM to email I Tonge (Clerk) for companies that have been used previously for benches within Town.
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| **124** | To consider and approve a date, time, and venue for next meeting – ChairmanDate; Tuesday 3rd September at 2pm in the office at 122 Poulton Road.Meeting closed at 19.30pm  |

 **APPENDIX A**

**Standing Guidance for Fleetwood in Bloom Committee Business**

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee’s request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e. “The Chairman to ask Cllr xxx to assist with seeking volunteers for planting”.
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by email or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain for the quotes, for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.